

# **WOOLMER GREEN PARISH COUNCIL**

## **Minutes of meeting held 13<sup>th</sup> November 2018**

**Present:** Cllrs A Gribble (Chairman) P Corke (Vice Chairman), S Hall, J Hawkins, G Pinney & A White.

**In attendance:** Mrs J. Pearce (Clerk).

**6.1 To receive apologies for absence:** None.

**6.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda:** Cllr Corke declared an interest in item 6.7b as he owns the property.

**6.3 To receive petitions, comments and questions from the public:** None.

**6.4 To approve minutes of the Council Meeting on 9 October:** Resolved: The minutes of the 9 October Meeting were approved and signed by the Chairman as a correct record.

**6.5 To receive reports on meetings attended by Councillors:** Cllr Hawkins attended the Highways Liaison Meeting. Cllrs Hall & Hawkins attended the October Market. Cllr Hall attended the Allotments AGM in her role as Treasurer. All Cllrs attended the Remembrance Service where Cllr Hall played in the band and Cllr Pinney did a reading at the church service. Cllr Corke represented the Council at the Knebworth Remembrance Service and Cllr Hall attended as part of Woolmer Green Band.

**6.6 To receive correspondence:** The Council received: A letter from British Gas saying they will fit a smart meter. A letter from British Gas about changes to Terms & Conditions. A letter from a resident about parking. Notification from East Herts Council informing that their Local Plan has been adopted. Notification from HAPTC informing of subscriptions for 2019/20. Information from HAPTC about "Making Tax Digital". Notification of the closure of White Horse Lane. A letter from Knebworth FC about an inconsiderate driver obstructing the Hall Lane entrance gate. Letters from Barclays Bank asking for information.

**6.7 Planning (Cllr Corke)**

a) 6/2018/2269/LAWP, 19 Mardleybury Road: Application granted.

b) 6/2018/2172/HOUSE, 23 Wolves Mere: Application granted.

c) 6/2017/0848/MAJ Entech House: Appeal allowed.

d) 17/02755/1 Retrospective application for gypsy site at Danesbury: The decision on this application will be decided following the completion of the North Herts Local Plan.

e) To receive update on Local Plan Examination: The planning consultant attended Hearing 5 on the Green Belt Review and submitted an appraisal of proceedings. Hearing 6 on individual sites will now be postponed until the new year while WHBC consider what approach to take to ensure their Local Plan is judged as sound. It is likely there will be a call for sites which will involve a consultation and this will be discussed at the Borough's Planning Panel Meeting on 13 December.

**6.8 Hall (Cllr Pinney) & Grounds: (Cllr Hawkins)**

a) To receive a report on the weekly playground inspection: All is satisfactory. The balance beam in the Garden Road playground is now repaired.

b) To receive a report on the showers: Following descaling users reported that the showers had improved. The Council agreed that descaling should be carried out bi-annually.

c) To review progress of clearing rubbish: Following a visit to the resident by a police officer and a letter from the Council giving him 30 days to remove the rubbish, nothing has been done. The Council will ask its solicitor to send a letter to the resident saying further action will be taken. **Action: Clerk.**

d) To review progress of new Children's Centre Underlease: The Council's solicitor is preparing a "License to Sublet" which he will forward in due course.

**6.9 Finance: (Cllr Hall)**

a) To receive and approve the payments for October: Resolved: To approve payments for October.

b) To receive and approve the accounts for October: Resolved: To approve accounts for October.

c) To consider a donation to the Royal British Legion: Resolved: To donate £50. **Action: Clerk.**

d) To discuss 2019/20 budget: The hall floor is due for re-lacquering which could be done in the current year. £7,000 is to be added to the budget to refurbish the gents and disabled toilets. £1,000 will be allocated for representation at the next Local Plan Hearing. It was agreed to include £3,000 towards new fencing for the tennis court in the hope of obtaining further funding. The Council also considered purchasing new chairs to replace the meeting room chairs and upgrading the hearing loop.

**6.10 Environment (Cllr White) & Transport: (Cllr Gribble)**

- a) To discuss highways matters: (i) The B197 feasibility study is being studied by highways officers. (ii) The dangerous parking on the Chequers bend has been reported to police who will forward details to the parking wardens.
- b) To receive a report on anti-social behaviour in the Jolly Garden: The behaviour has been reported to the police. A bench found in the Jolly Garden was one that was reported missing from the allotments in the summer. The owner has retrieved it. Awaiting quote to cut back vegetation.

**6.11** To review progress of GDPR compliance: No progress to report.

**6.12** To review progress of website & emails: Cllr Corke will contact the current host of the domain in order to obtain an authorisation code to enable a transfer. **Action: Cllr Corke.**

**6.13** To receive announcements. *(for information only):*

- a) Cllr Pinney will attend the Cllrs Surgery on 1<sup>st</sup> December.
- b) A couple who held their wedding reception at the hall have donated the £300 refundable deposit to the Parish Council as a thank you for helping accommodate their requirements.
- c) The Market manager is holding a "thank you" party for stall holders on 17<sup>th</sup> December. Cllrs are invited.

**6.14** To agree the date of the next meeting: 11<sup>th</sup> December 2018.

JRP 14.11.18

Signed: \_\_\_\_\_  
Chairman.

Date: \_\_\_\_\_