

# **WOOLMER GREEN PARISH COUNCIL**

## **Minutes of meeting held 14<sup>th</sup> September 2021**

A risk assessment has been carried out to ensure the meeting is conducted in a Covid-19 secure way.

**Present:** Cllrs A Gribble (Chairman), P Corke (Vice Chairman) T Dix, G Pinney, S Hall & R Horton.

**In attendance:** Mrs J. Pearce (Clerk).

**4.1 To receive apologies for absence:** None.

**4.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda:** None.

**4.3 To receive petitions, comments and questions from the public:** None.

**4.4 To approve minutes of the Council Meeting 13 July:** Resolved: The minutes of the Council Meeting of 13 July were approved and signed by the Chairman as a correct record.

**4.5 To receive reports on meetings & events attended by Councillors:** The Clerk represented the Parish Council at an event where the owners of Mardleybury Gallery were presented with a Trip Advisor top attractions award.

**4.6 To receive correspondence:** The Council received: A letter from a resident concerned at the closure of New Road. An enquiry from a resident asking who is responsible for pruning highway vegetation. Information about a conference hosted by Herts Sports Partnership. Notification from WHBC of their Gambling Policy consultation. A letter from a resident about the tennis court. Change of Direct Debit from Castle water. Letter from two residents disappointed that the swings have been temporarily removed in the hall playground. Letters from two residents about a hedge in the hall grounds. A letter from a resident about the pond. Notification that White Horse Lane and New Road will be closed for works. A letter from Network Rail informing that trees along the railway line will be removed. The Chairman was asked to write in support of a grant application by the Brownies which he was happy to do.

**4.7 Planning (Cllr Corke & Horton)**

- a) 6/2021/2116/FULL The Chequers, Erection of a new entrance porch and ramp and covered seating area and refurbishments, erection of 1.1m high picket fence & gate: The Parish Council raised concerns of increased traffic at a dangerous section of London Road.
- b) 6/2021/2459/LAWP 59 Garden Road, Certificate of lawfulness for the erection of side porch following the demolition of existing porch: Application granted.
- c) 6/2021/1995/HOUSE 21 Twin Foxes, Conversion of garage to internal room. Garage door to be replaced with brick and new window to match existing front ground floor window: No objection.
- d) 6/2021/1981/HOUSE 31 New Road, Demolishing existing conservatory type structure and construction of a single storey kitchen / utility extension: No objection.
- e) 6/2021/1932/LB 10 London Road, Erection of rear extension and glazed link extension. Conversion of existing garage into habitable accommodation and internal ground floor alterations: The Parish Council commented it had no objection if the additions did not detract from the listed building. Application refused.
- f) 6/2021/1931/HOUSE 10 London Road, Erection of rear extension and glazed link extension. Conversion of existing garage into habitable accommodation and internal ground floor alterations: The Parish Council commented it had no objection if the additions did not detract from the listed building. Application refused.
- g) 6/2021/1723/LAWP 7 Garden Close: Application granted.
- h) 6/2021/1777/COND Kellard House, Submission of details pursuant to condition number 13 (parking restrictions): Application granted.
- i) 6/2021/0344/VAR Kellard House (safe crossing): Application granted. The Parish Council noted that the flooding outside Tesco had been raised in the risk assessment.
- j) 6/2019/1291/HOUSE 59 Garden Road, Update on unauthorised works: The dormer has been slightly reduced in size which complies with permitted development.
- k) To receive update on Local Plan Examination: A new timetable has been published which states the Main Modifications consultation is due to take place during November/December. Following the inspector's report the Local Plan could be adopted on the Spring/Summer of 2022.

**4.8 Hall (Cllr Pinney) & Grounds: (Cllr Dix)**

- a) To consider quotes for fire alarm display panel: Awaiting further information.

- b) To receive a report on the weekly playground inspection: All is satisfactory. The chain link fence in the Garden Road playground is damaged and this will be reported to WHBC. **Action: Clerk.**
- c) To receive update on replacement of swing posts: The playground provider has agreed to replace the three swing posts under guarantee but the work is delayed due to a shortage of materials.
- d) To discuss ball skills court: The Council supported the idea of installing a metal vandal proof tennis net as suggested by a resident. It agreed to look for funding opportunities to clean the surface and install a net.
- e) To consider quote for hall gate: Resolved: To accept quote to add a retaining chain to the post of £160.
- f) To consider quote for pruning: Resolved: To accept quote for £1,040.
- g) To approve updated Covid-19 risk assessment & T&Cs required from 19 July: Resolved: To approve revised Covid-19 risk assessment & T&Cs.

**4.9 Finance:** (Cllr Hall)

- a) To receive and approve the payments for July & August: Resolved: To approve payments for July & August.
- b) To receive and approve the accounts & bank reconciliation for July & August: Resolved: To approve the accounts & bank reconciliation for July & August.
- c) To approve grant for Red Lion defibrillator: The defibrillator will benefit the whole community. Resolved: To approve grant of £250.
- d) To receive a report on the Job Retention Scheme: £460.05 has been claimed for August.

**4.10 Environment** (Cllr Horton) & **Transport:** (Cllr Gribble)

- a) To discuss highways matters: (i) The Council noted that the application to install a puffin crossing near Tesco has been approved. (ii) A Highway Liaison Meeting will be held on 12 October but this clashes with the Parish Council meeting. The Parish Council will send apologies and inform WHBC that members will not be able to attend the meetings if they are held on the second Tuesday. **Action Clerk.**

**4.11 Community** (Cllrs Corke & Pinney)

- a) To discuss Annual Community Award: The Council discussed possible candidates and will make a final decision at the October meeting.

**4.12 To adopt LGA Model Code of Conduct:** Resolved: The Model Code of Conduct was adopted.

**4.13 To discuss web site accessibility:** Recommended accessibility checkers reveal that the Council website does not comply and lists the issues. If it is not possible or is too costly to rectify these, the Council may have to consider replacing its web site.

**4.14 To receive announcements.** (for information only).

- a) Cllr Corke presented the possibility of holding a "Woolyfest" event in July 2022.
- b) Knebworth FC are making progress with resolving the goal storage issue.
- c) Councillors were asked to consider items for the 2022/23 budget.

**4.15 To agree the date of the next meeting:** Council Meeting Tuesday 12 October 2021 at 7.30pm.

JRP 15.09.21

Signed: \_\_\_\_\_  
Chairman.

Date: \_\_\_\_\_