

# **WOOLMER GREEN PARISH COUNCIL**

## **Minutes of meeting held 12<sup>th</sup> March 2019**

**Present:** Cllrs A Gribble (Chairman), P Corke, J Hawkins, G Pinney & A White.

**In attendance:** Mrs J. Pearce (Clerk).

**10.1 To receive apologies for absence:** Cllr Hall who is on holiday.

**10.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda:** None.

**10.3 To receive petitions, comments and questions from the public:** None.

**10.4 To approve minutes of the Council Meeting on 12 February:** Resolved: The minutes of the 12 February meeting were approved and signed by the Chairman as a correct record.

**10.5 To receive reports on meetings attended by Councillors:** Cllr Hawkins attended HCC Festive Lighting & Attachment Seminar. Cllrs Hall & White attended the February Market.

**10.6 To receive correspondence:** The Council received: A letter saying the Council notice board is untidy; this has been rectified. Notification from Wallington Farms of the allotment rent increase from October 2019. A thank you from Tring Town Council for showing them around & discussing the village hall. Notification from the Local Government Pension Scheme Advisory Board that it has paused its cost management process pending the outcome of the McCloud case announcement. A letter from Lessiters (see 10.7g). A letter from the curate thanking the Parish Council for the grant donation. Notification from British Gas that it will be fitting a smart meter. Notification that the HCC schools' admission arrangements have been published. An invitation to become a member of the Consumer Code for Weddings and Events.

### **10.7 Planning (Cllr Corke)**

- a) 6/2019/0395/COND Entech House, Submission of details pursuant to condition 6 (Archaeological Written Scheme) on planning application 6/2017/0848/MAJ: No comment.
- b) 6/2019/0273/COND Entech House, Submission of details pursuant to condition 3 (Method statement for demolition) on planning 6/2017/0848/MAJ: No comment.
- c) 6/2019/0214/COND Entech House, Submission of details pursuant to condition 7 (Construction Environmental Plan) on planning 6/2017/0848/MAJ: No comment.
- d) 6/2019/0118/HOUSE 6 Garden Road, Erection of a single storey rear extension and part conversion of the loft into habitable space: No objection.
- e) 6/2019/0155/HOUSE 29 New Road: No decision to report.
- f) 6/2018/3287/HOUSE Paynes Farm: No decision to report.
- g) 6/2019/0075/FULL 61 London Road: No decision to report. It is unclear whether the decision will be delegated. If it is decided at the planning committee it is likely to be on 28<sup>th</sup> March.
- h) 17/02755/1 Retrospective application for gypsy site at Danesbury: No decision to report.
- i) To receive update on Local Plan Examination: There is no further update on the Welwyn Hatfield Local Plan. Knebworth Parish Council is considering obtaining legal advice on their position with regard to the North Herts Local Plan.

*Cllr Pinney joined the meeting*

### **10.8 Hall (Cllr Pinney) & Grounds: (Cllr Hawkins)**

- a) To consider a quote for maintenance of the hall heating: Resolved: To accept quote of £3417.08 to replace two manifolds and carry out a system flush of the underfloor heating.
- b) To consider quote for renewal of grounds maintenance: Resolved: To accept three year contract.
- c) To receive a report on the weekly playground inspection: All is satisfactory.
- d) To consider quote to replace wood on balance beam: Awaiting quote.
- e) To consider quote for tree pruning: Resolved: To accept quote of £740 for tree pruning.

### **10.9 Finance: (Cllr Hall)**

- a) To receive and approve the payments for February: Resolved: To approve payments for February.
- b) To receive and approve the accounts for February: Resolved: To approve accounts for February.

*Cllr Corke joined the meeting*

### **10.10 Environment (Cllr White) & Transport: (Cllr Gribble)**

- a) To discuss erecting village Christmas decorations: The regulations obtained by attending the HCC Festive Lighting Seminar had been circulated. A license is required from Highways before erecting festive lighting or other attachments along the highway. The license application for festive lighting has to be

submitted in July. Cllr Pinney will contact lighting contractors to discuss what is feasible and obtain costings.

**Action: Cllr Pinney.**

b) To consider responding to Newquay Town Council and NALC Survey on Parking Enforcement Powers: The Council answered the survey supporting giving parking enforcement powers to Town & Parish Councils.

c) To consider quote for erecting bollards in Mardleybury Road: Awaiting quote.

d) To discuss works to B197: Welwyn Parish Council are writing to Highways to request that improvements to the B197 should be carried out in tandem with the introduction of the smart motorway on the A1M rather than after its construction. They are asking for support from Woolmer Green Parish Council. The Council agreed.

e) To discuss other highways matters: The bollard by Knebworth Care Home has been replaced and the pot hole at the Chequer's entrance has been repaired.

**10.11** To review progress of GDPR compliance: The Clerk's computer has been encrypted. Cllr Corke will forward details of a secure paper shredding service.

**Action: Cllr Corke.**

**10.12** To discuss arrangements for Village Day: Arrangements were discussed.

**10.13** To discuss arrangements for the Annual Parish Meeting: Cllr Smith will be attending. It was suggested to invite the new Sergeant Ian Smith, the head teacher and the curate.

**Action: Clerk.**

**10.14** To receive announcements. (*for information only*):

a) Cllrs were reminded that the purdah period begins on 15<sup>th</sup> March until the end of the poll.

**10.15** To agree the date of the next meeting: Annual Parish Meeting 9<sup>th</sup> April.

Annual Meeting of the Council 14<sup>th</sup> May.

JRP 13.3.19

Signed: \_\_\_\_\_  
Chairman.

Date: \_\_\_\_\_