

# **WOOLMER GREEN PARISH COUNCIL**

## **Minutes of meeting held 14<sup>th</sup> July 2020**

**Present:** Cllrs A Gribble (Chairman), P Corke (Vice Chairman), T Dix, S Hall, R Horton & G Pinney.

**In attendance:** Mrs J. Pearce (Clerk). County Cllr R Smith, Borough Cllrs J Cragg & R Trigg.

**3.1 To receive apologies for absence:** None.

**3.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda:** None.

**3.3 To receive petitions, comments and questions from the public:** None.

**3.4 To approve minutes of the Council Meeting on 9 June:** Resolved: The minutes of the 9 June meeting were approved and signed by the Chairman as a correct record.

**3.5 To receive reports on meetings attended by Councillors:** Cllrs Hall & Horton attended the June market which was held outdoors.

**3.6 To receive correspondence:** The Council received: Notification from Network Rail that overhead line work will be carried out overnight from 4 August. Revised Terms & Conditions from Nationwide BS. Information from WHBC on non-essential business reopening post lockdown. A letter from a resident about unruly dogs in the hall grounds. Information on Jigsaw Medical in administration. Copy of a letter from a resident to WHBC about a footway in New Road that a developer never installed. A letter from a resident about the contents of a WH Times article relating to s106 contributions from the Entech development. Notification from HMRC that it will stop supplying stationary from 1 August. Advice from the PC's insurance provider on playground reopening. Notification of closure of Robbery Bottom Lane and Heath Road for maintenance. A letter from a resident about reopening of the playgrounds.

**3.7 Planning (Cllr Corke & Horton)**

a) 6/2020/1461/COND Entech, Submission of details pursuant to condition 10 (Drainage Strategy), condition 13 (Street lighting), condition 14 (PV) and condition 15 (Hard and soft landscaping) on planning permission 6/2017/0848/MAJ (APP/C1950/W/17/3190821): The Council agreed to submit comments objecting to a 1.8 meter board fence being erected on the northern boundary and query why other commitments made by Taylor Wimpey are not included. Taylor Wimpey will also be consulted.

**Action: Clerk.**

b) 6/2020/1233/FULL Tesco Express, Installation of a "through the wall" ATM unit, CCTV camera and security light: No objection.

c) 6/2020/1168/ADV Tesco Express, Installation of 4 x fascia signs (3 non-illuminated and internally illuminated) 1 x internally illuminated projecting sign and 8 x non-illuminated graphic signs: No objection.

d) 6/2020/1244/FULL Tesco Express, Installation of a Co2 gas cooler plant, 3 x air conditioning units and a satellite dish: No objection.

e) 6/2020/0863/TPO Kellard House: Approval given to prune 1-2 meters.

f) 6/2020/0669/HOUSE 18A London Road: Application granted.

g) 17/02755/1 Retrospective application for gypsy site at Danesbury: No decision to report.

h) To discuss Local Plan Examination: The Hearing Session to discuss Woolmer Green will be held on 29 July, 2pm-5pm. A meeting will be arranged with the planning consultant.

**3.8 Hall (Cllr Pinney) & Grounds: (Cllr Dix)**

a) To discuss preparations for opening the hall: It was agreed the dance group could book the hall on three occasions in August for a children's summer club. They will use one toilet and clean after use. Most other groups wish to resume their activities from September. A cleaning regime will need arranging and staff training.

b) To approve hall risk assessment: Amended for COVID-19. Resolved: To approve risk assessment.

c) To discuss annual playground inspection: A split tread and tightening of bolts will be addressed in the hall playground. A quote will be obtained to replace the bark in the Garden Road playground.

**Action: Clerk.**

d) To discuss preparations for opening the playground: Clarification on government guidelines had been obtained along with advice from the PC's insurer. The Council agreed to erect appropriate signage, arrange the weekly inspection and reopen the playgrounds on Saturday 18<sup>th</sup> July. **Action: Clerk.**

e) To approve playgrounds risk assessment: Amended for COVID-19. Resolved: To approve risk assessment.

- f) To receive a report on the outdoor market: The June market took place outside and was well attended by traders and the public.
- g) To consider a request for use of the car park: A catering company have asked if they can park their catering van in the hall car park to sell their food on Friday & Saturday evenings. The Council discussed the practicalities and agreed to their request temporarily while the hall remains closed and will review in four weeks. The Council agreed a charge of £30 per evening.

**3.9 Finance:** (Cllr Hall)

- a) To receive and approve the payments for June: Resolved: To approve payments for June.
- b) To receive and approve the accounts for June: Due to sufficient reserves and a curb on spending the Council accounts are holding up considering the hall remains closed. The Council agreed that hire rates should be reassessed in order to cover costs related to Covid-19. Resolved: To approve accounts for June.
- c) To receive an update on the Job Retention Scheme: The Parish Council has successfully claimed for three staff under the Government Job Retention Scheme for June. The Council agreed to make a further claim for July. It is likely staff could be brought back in September. **Action: Clerk.**

**3.10 Environment** (Cllr Horton) & **Transport:** (Cllr Gribble)

To discuss highways matters: (i) The London Road works have caused issues as the temporary traffic lights have not been accurately synchronised and some homes have lost power. The Council will enquire how long the works will last. **Action: Clerk.** (ii) The potholes outside Entech have been reported but are not repaired.

**3.11 Community** (Cllrs Corke & Pinney)

- a) To discuss response to COVID-19 outbreak: One resident has been assisted since the last meeting. In line with other support groups, Woolmer Green volunteers will be stepped down from 31 July.

**3.12** To consider back up of council data: Resolved: To subscribe to Back Up Everything for £10 per month.

**3.13** To receive announcements. (*for information only*).

- a) A new resident has expressed interest in setting up a community bridge club when the situation allows.
- b) A volunteer has come forward to deliver the newsletter to London Road.
- c) A resident has mentioned that the makeshift fence alongside a neighbour's boundary has not been removed. The Council agreed the resident who erected the fence should remove it.

**3.14** To agree the date of the next meeting: Council Meeting Tuesday 11 August at 7.30pm.

JRP 15.07.20

Signed: \_\_\_\_\_  
Chairman.

Date: \_\_\_\_\_