

# **WOOLMER GREEN PARISH COUNCIL**

## **Minutes of meeting held 10<sup>th</sup> December 2019**

**Present:** Cllrs A Gribble (Chairman), T Dix, S Hall, R Horton & G Pinney.

**In attendance:** Mrs J. Pearce (Clerk). Borough Cllr J Cragg for part of the meeting.

**7.1 To receive apologies for absence:** Cllr P Corke who is on holiday. Cllr Pinney will arrive late.

**7.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda:** None.

**7.3 To receive petitions, comments and questions from the public:** None.

**7.4 To approve minutes of the Council Meeting on 12 November:** Resolved: The minutes of the 12 November meeting were approved and signed by the Chairman as a correct record.

**7.5 To receive reports on meetings attended by Councillors:** Cllr Gribble attended a meeting to discuss a road petition. Cllr Hall attended the Councillors' Surgery. Cllrs Hall & Horton attended the November Market.

**7.6 To receive correspondence:** The Council received: Information about the power for people campaign. A letter from British Gas saying they will fit a smart meter. A letter from the administrators of Jigsaw Medical. A resident reported that cars do not stop at the zebra crossing. A letter from a resident working on the Entech commercial buildings asking to use the hall car park (see 7.8f). Comments from a resident on the proposed removal of the pay phone.

**7.7 Planning (Cllr Corke & Horton)**

a) To consider removal of the pay phone on London Road: Cllr Cragg has asked planning how many emergency calls have been made. The proposal will be included in the newsletter and any comments passed to planning.

**Action: Clerk.**

*Cllr Pinney arrived at the meeting.*

b) 6/2019/2518/VAR Studio 2 Mardleybury Court, Variation of condition 1 (hours of operation) and removal of condition 6 (arboricultural method statement) on planning permission 6/2019/0909/FULL: No objection. The Council reiterated that there is no lay-by in Mardleybury Road but parking in the lay-by in London Road outside of busy times was acceptable.

a) 17/02755/1 Retrospective application for gypsy site at Danesbury: No decision to report.

b) To receive update on Local Plan Examination: The planning consultant will attend the WHBC Local Plan hearing sessions planned for 16<sup>th</sup>, 17<sup>th</sup> & 18<sup>th</sup> December. The North Herts Local Plan has been updated to include a section on "Villages of Growth" which includes Knebworth where 736 dwellings are planned. Questions have been raised about primary & secondary school provision. Further Hearings will be held in due course.

**7.8 Hall (Cllr Pinney) & Grounds: (Cllr Dix)**

a) To consider quote for fitting new electrical sockets: Resolved: To accept a quote for £525.

b) To receive a report on the weekly playground inspection: All is satisfactory.

c) To discuss refurbishment of the ball skills court: Awaiting quotes.

d) To consider quote for painting the kerb & speed hump in Hall Lane: Three quotes have been obtained. It was decided to delay a decision until quotes had been obtained for lighting Hall Lane.

e) To consider quote for installing lighting in Hall Lane: Awaiting quotes.

f) To discuss request for use of the hall car park by a construction company: The Council agreed the company could use the car park during 2020 and proposed a suitable charge.

**7.9 Finance: (Cllr Hall)**

a) To receive and approve the payments for November: Resolved: To approve payments for November.

b) To receive and approve the accounts for November: Resolved: To approve accounts for November.

c) To consider 2020/21 budget: No further adjustments were made to the budget.

d) To consider signing up to the LGPS Ill Health Liability Insurance: Resolved: To accept quote for £296.05.

e) To approve response to HCC budget survey: The Council approved a response which recommended that the highways & transportation budget should be maintained.

**Action: Clerk.**

f) To consider paying staff a Christmas bonus: Resolved: To pay staff £50.

g) To approve new Financial Regulations: The Council discussed introducing procedures relating to suppliers bank details and budget variances. Resolved: To approve new Financial Regulations.

**7.10 Environment (Cllr Horton) & Transport: (Cllr Gribble)**

- a) To discuss fencing on the common land: Deeds of a relevant property will be obtained. **Action: Clerk.**
- b) To discuss highways matters: (i) An accident occurred on London Road on 2<sup>nd</sup> December. (ii) A petition by parents is being set up to support the PCC Road Safety bid for funds.

**7.11 Community (Cllrs Corke & Pinney)**

- a) To discuss arrangements for Carols round the Pond: The Council discussed details of the event.
- b) To receive a report on arrangements for live music event: Deferred.

**7.12** To consider back up of council data: There will be further investigations into a suitable provider.

**Action: Clerk.**

**7.13** To receive announcements. *(for information only).*

No announcements were submitted.

**7.15** To agree the date of the next meeting: Parish Meeting 14<sup>th</sup> January 2020.

JRP 11.12.19

Signed: \_\_\_\_\_  
Chairman.

Date: \_\_\_\_\_