

WOOLMER GREEN PARISH COUNCIL

Minutes of meeting held 10th September 2019

Present: Cllrs A Gribble (Chairman), P Corke (Vice Chairman), T Dix, S Hall, R Horton & G Pinney.

In attendance: Mrs J. Pearce (Clerk).

4.1 To receive apologies for absence: Cllr P Corke will arrive late.

4.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda: None.

4.3 To receive petitions, comments and questions from the public: None.

4.4 To approve minutes of the Council Meeting on 9 July: Resolved: The minutes of the 9 July meeting were approved and signed by the Chairman as a correct record.

4.5 To receive reports on meetings attended by Councillors: Cllr Hall attended the July Market. Cllr Horton attended the Councillors Surgery. Cllr Gribble attended and spoke on two planning applications at a WHBC Development Management Committee Meeting. Cllrs Gribble & Horton attended a meeting with Taylor Wimpey.

4.6 To receive correspondence: The Council received: A letter from a resident about inconsiderate parking. Notification from Barclays of their obligation to protect customers from fraud. A letter from CPRE about its new Strategic Plan. A letter from a new resident raising concerns about the speed of traffic on the B197. A letter from a resident asking for advice on their parking issues. A letter from Jigsaw Medical on a change of contact details. A letter from WHBC Licensing informing that the recent hall inspection was satisfactory. Confirmation from Nationwide that a transfer of £10,000 has been credited to the Council's 3 Year Saver. Three letters pledging contributions towards the cost of festive lighting. A letter from a resident about the woodcarver's carvings. Details of a hand dryer maintenance contract.

4.7 Planning (Cllr Corke & Horton)

a) 6/2019/1875/LAWP 18a London Road, Certificate of lawfulness for the erection of single storey outbuilding: No objection.

b) 6/2019/1764/COND Entech, Submission of details pursuant to condition 3 (Construction Method Statement) on planning permission 6/2017/0848/MAJ: No comment. Application refused.

c) 6/2019/1382/FULL Entech House: Application granted.

d) 6/2019/1282/FULL St Michael's C of E VA Primary School: Application granted.

e) 6/2019/1291/HOUSE 59 Garden Road: Application refused.

f) 6/2019/1216/HOUSE 5 New Road: Application granted.

g) 6/2019/1170/COND Entech House, condition 7: Application granted.

h) 6/2019/0909/FULL Land to the rear of 2 Mardleybury Court: Application granted with a condition that the studio can only be used by residents at 2 Mardleybury Court.

i) 6/2019/1171/COND Entech House, condition 9: Application part approved, part refused.

j) 6/2019/0917/COND Entech House, condition 3: Application part approved, part refused.

k) 17/02755/1 Retrospective application for gypsy site at Danesbury: No decision to report.

l) To receive update on Local Plan Examination: The inspector has written to WHBC with concerns at the slowness of progress with the Local Plan.

4.8 Hall (Cllr Pinney) & Grounds: (Cllr Dix)

a) To consider quote for fitting external electrical sockets: Deferred.

b) To receive a report on the weekly playground inspection: All is satisfactory. An orchard sign has been damaged and will be replaced. **Action: Clerk.**

4.9 Finance: (Cllr Hall)

a) To receive and approve the payments for July/August: Resolved: To approve payments for July/August.

b) To receive and approve the accounts for July/August: Resolved: To approve accounts for July/August.

c) To approve external audit report: The external audit report has been completed and no matters were raised. Resolved: To approved external audit report.

d) To consider hire charge to Knebworth FC: The Council decided to not increase hire fees.

4.10 Environment (Cllr Horton) & Transport: (Cllr Gribble)

a) To receive an update on PPP grants application: The grant application has been successful. A quote has been accepted to replace bridleway signs 10 & 24 and a post on the handrail of footpath 6.

- b) To discuss other highways matters: Awaiting installation of the Mardleybury Road bollards.
- c) To consider cost of expenses for watering planters: Deferred.

Cllr Corke arrived at the meeting.

4.11 Community (Cllrs Corke & Pinney)

- a) To discuss erecting festive lighting: Pledges of funding have been received but they fall short of the target of £3,000. Cllr Pinney agreed to pursue further funding. Resolved: To proceed with the installation of festive lighting. **Action: Cllr Pinney & Clerk.**
- b) To receive an update on closing New Road for Carols 'round the Pond: An application has been submitted. Awaiting a response from HCC.
- c) To discuss the date for Wheels on Woolmer Green: It was agreed to hold the event on Bank Holiday Friday 8th May with a VE theme.
- d) To discuss a live music event: Cllr Corke suggested holding a music festival event next year. The Council agreed to support the idea. **Action: Cllrs Corke & Pinney.**

4.12 To consider ideas for the Parish Council Christmas card: The Council will choose a Woolmer Green winter scene.

4.13 To consider adopting Data Breach Policy: Resolved: To adopt the Data Breach Policy.

4.14 To consider adopting Data Retention Policy: Resolved: To adopt the Data Retention Policy

4.15 To receive announcements. *(for information only)*.

- a) There is a Highways Liaison Meeting on 15th October.
- b) The Council had no objection to Knebworth FC erecting a banner in the hall grounds.
- c) The Council agreed a table trolley would be useful for the caretaker.
- d) Over twenty people have expressed interest in the paediatric first aid course.
- e) There has been limited interest in Badminton Smash Up so far.
- f) The Council was asked to consider items for the 2020/21 budget.
- g) The Council congratulated Cllr Pinney on being considered for Funeral Director of the Year.

4.16 To agree the date of the next meeting: Parish Meeting 15th October.

JRP 11.9.19

Signed: _____
Chairman.

Date: _____